

## Notice of Meeting

# Overview & Scrutiny Committee

**Date:** Wednesday, 25 October 2017

**Time:** 17:30

**Venue:** Conference Room 1, Beech Hurst, Weyhill Road, Andover,  
Hampshire, SP10 3AJ

**For further information or enquiries please contact:**

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**Legal and Democratic Service**

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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

### **PUBLIC PARTICIPATION SCHEME**

*If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.*

## Membership of Overview & Scrutiny Committee

### MEMBER

Councillor C Lynn

Councillor I Jeffrey

Councillor D Baverstock

Councillor P Boulton

Councillor J Cockaday

Councillor C Dowden

Councillor B Few Brown

Councillor A Finlay

Councillor K Hamilton

Councillor I Hibberd

Councillor P Hurst

Councillor J Lovell

Councillor J Neal

Councillor P Mutton

Councillor B Page

Councillor T Preston

Councillor I Richards

Councillor C Thom

Chairman

Vice-Chairman

### WARD

Winton

Dun Valley

Cupernham

Broughton and Stockbridge

St Mary's

North Baddesley

Amport

Chilworth, Nursling and  
Rownhams

Harroway

Romsey Extra

Tadburn

Winton

Millway

Penton Bellinger

Harroway

Alamein

Abbey

Valley Park

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## AGENDA

**The order of these items may change as a result of members  
of the public wishing to speak**

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Minutes of the meeting held on 20 September 2017**
- 6 Call in Items**
- 7 Urgent decisions taken since last meeting**
- 8 Implementation of the Community Infrastructure Levy (CIL)  
and how it is working in practice 5 - 13**

Outcomes and recommendations from the first year of CIL charging. Recommendations following an internal audit of the CIL process and an update regarding ongoing work by the project board. (20 minutes)
- 9 Sustainability Framework 14 - 27**

An overview of the process of preparing a new sustainability framework, which will replace the 2012 Sustainability Strategy. (20 minutes)
- 10 Communications and Procurement Panel Review 28 - 41**

What lessons can be learnt about the way we communicate about procurement exercises and large projects arising from the experiences of the recent award of the Leisure Management Contract. (20 minutes)

## 11 Audit Panel Membership

## 12 Internal Audit Annual Report 2016-17

**42 - 46**

An overview of the internal audit work covering the financial year 2016-17. (15 minutes)

### 13 Proposed Fees and Charges 2018/19

**47 - 87**

To endorse the Budget Panel's recommendation on the proposed fees and charges for 2018/19. (15 minutes)

## 14 Work Programme Report

**88 - 103**

To enable Members to keep the Committee's future work programme under review. (15 minutes)